

江苏大学研究生学位论文撰写格式要求

Dissertation Template for Post Graduate Students in Jiangsu University

为规范我校研究生学位论文的格式，根据国家标准局批准颁发的《科学技术报告、学位论文和学术论文的编写格式（GB7713-87）》，现对研究生学位论文的撰写提出以下要求：

In order to standardize the postgraduate thesis style and template in the University, the following requirements are essential for writing postgraduate dissertations, according to the format the scientific and technical reports, dissertations and academic papers issued by the National Standards Bureau (GB7713-87).

一、学位论文的基本要求 Basic Requirements for Dissertation

学位论文必须是一篇（或由一组论文组成的一篇）系统的、完整的学术论文，是学位申请者本人在导师的指导下独立完成的研究成果，论文不得抄袭和剽窃他人成果。学位论文的学术观点必须明确，且立论正确，推理严谨，数据可靠，层次分明，文字简练，说明透彻。

A dissertation must be a systematic and complete academic paper (or an article composed of a group of papers), which is an independent research achievement made by a degree applicant himself under the guidance of a supervisor. The paper must not copy and plagiarize the results of others. The academic viewpoints of dissertations must be clear with rigorous reasoning, reliable data, concise texts, and thorough explanation.

学位论文原则上应使用国家正式公布实施的简化汉字撰写（外语专业除外），硕士学位论文字数一般为3~5万（英文减半，50页左右），博士学位论文字数一般为6~10万（英文减半，100页左右）。学位论文中使用的术语、符号、代号必须全文统一并符合规范化要求。计量单位采用国务院发布的《中华人民共和国法定计量单位》，并遵照《中华人民共和国法定计量单位使用方法》执行。

Word Count

1.Master's Dissertation : The number of words in the master's degree paper is generally 15,000-25,000 words,.(around 50 pages or more)

2.Doctoral Dissertation : The word count is within 30,000-50,000 words or more(around 100 pages or more).

The terms, symbols and codes used in thesis and dissertations must be unified and conform to the requirements. The unit of measurement shall be carried out by the PRC law setting unit issued by the State Council and in accordance with the National law of the people's Republic of China.

二、学位论文的组成及撰写要求 Dissertation Structure Outline

学位论文由三部分组成：学位论文前置部分、学位论文主体部分、学位论文附录部分（论文格式见图 1）。

Thesis and dissertations must consist of three parts: the preface , the main body of the thesis, and the appendix (the format of thesis is shown in Figure 1).

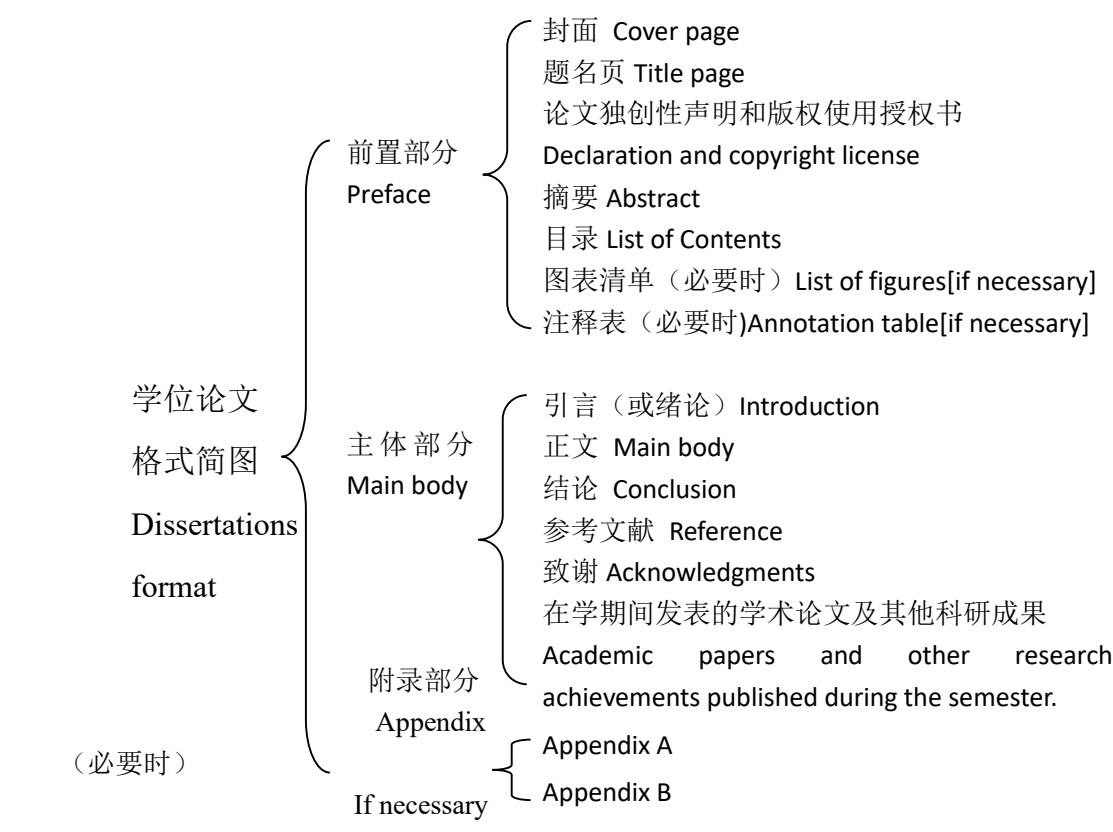


图 1 学位论文格式简图

Figure 1 Dissertations format

1. 学位论文的前置部分 Prefix of the Degree Thesis

包括封面、题名页、论文独创性声明和使用授权声明、摘要、目录、图表清单、注释表。

It includes the cover page, title page, declaration and copyright license, abstract, table of contents , list of figures and list of tables.

1.1 封面 Cover Page

封面使用学校统一印制的博士、硕士学位论文封面。

The cover page must display the cover of the Ph.D. and master's degree dissertations issued by the school.

1.2 题名页 Title Page

包括中文题名页和英文题名页。题名页的内容主要有：论文题目、学科（专业）名称、申请学位级别、作者姓名、指导教师姓名和职称、论文提交日期、论文答辩日期，学位授予单位和日期、分类号、密级、UDC、编号（10299+学号）等。其中，学位论文中文题目可分为1~2行居中打印；英文题目用大写字母，可分成1~3行居中打印，每行左右两边至少留五个字符空格。

1. The dissertation title must include the Chinese and the English title .

2. The contents of the title page include: the title of the paper, major, the status of your degree[master or PHD], the name of the author, the name and title of the Supervisor, the date of submission of the paper, date of the thesis defense, the degree awarding unit and date, the classification number, the discipline code , the UDC number (10299+ number), etc.

3. Formatting :The Chinese title of a degree paper can be divided into 1~2 lines of middle print, and the English title can be divided into 1~3 lines with upper case letters, and at least space of five characters must be left on both sides of each line.

1.3 论文独创性声明和版权使用授权书 Declaration and copyright license

论文独创性声明和版权使用授权书的格式范本见附件，研究生本人和指导教师需按规定亲笔签名。

The format of the original statement and the copyright authorization form is attached to the annexure. Postgraduate students and their supervisor need to sign according to the regulations.

1.4 摘要 Abstract

摘要是学位论文内容的不加注释和评论的简短陈述，简要说明研究工作的目的、方法、创新性的成果和结论等。为了便于文献检索，摘要下方另起一行注明学位论文的关键词3~8个，每个关键词之间用逗号分开。

The abstract must be a brief explanation of your dissertation. It must include the aim, methods, results and conclusions of your research work. In order to facilitate the retrieval of literature, a line below the abstract must contain 3~8 key words, which must be separated by commas.

关键词写法举例：Example of keywords

关键词：专家系统，模糊数学，机械设计，知识学

Keywords: expert system, fuzzy mathematics, mechanical design, knowledge science

摘要包括中文摘要和英文摘要，中文摘要力求语言精炼准确，除个别英文缩写外，一律用汉字写成，不得出现公式。硕士学位论文摘要中文字数为 800~1000 字，博士学位论文摘要中文字数为 1500~2000 字。英文摘要内容应与中文摘要内容一致。

Abstract should include Chinese and English abstracts and the translations must be accurate and checked by an independent translator to confirm accuracy with the source language. Except for some English abbreviations, Chinese characters are written in Chinese, and formulas are not allowed. The number of Chinese words in the master's thesis is 800~1000 words, and the number of Chinese words in the doctoral dissertation is 1500~2000 words. The content of both abstract should be consistent.

1.5 目录 List of contents

目录是论文的提纲，是论文各组成部分的小标题，应分别依次列出并注明页码。各级标题分别以 1、1.1、1.1.1 等数字依次标出。

The list of contents is the outline of the thesis, and the subheadings of each part of the paper must be labeled. Titles at all levels of your thesis must be labeled in format 1, 1.1 and 1.1.1 respectively.

1.6 图表清单 List of figures

如遇图表较多，可以分别列出清单置于目录页之后。图的清单应有序号、图题和页码。表的清单应有序号、表题和页码，本条为非必要部分。

If there are more figures, you can list them separately after the directory page. The list should have a serial number, a title, and a page number. .

1.7 注释表 Annotation table

注释表为符号、标志、缩略词、首字母缩写、计量单位、名词和术语等的注释说明汇集表，本条为非必要部分。

The annotation table is an explanatory note for symbols, acronyms, abbreviations, units of measurement, nouns, and terminology

2. 学位论文的主体部分 Main body of the dissertation

2.1 引言（或绪论）Introduction

引言简要说明研究工作的目的、范围、相关领域的前人工作和知识空白、理论基础和分析、研究设想、研究方法、实验设计、预期结果和意义等。引言不可与摘要雷同，一般教科书有的知识，在引言中不必赘述。

The introduction must contain a brief description of the aim, scope, previous work and knowledge gaps in the related fields, theoretical basis and analysis, research

ideas, research methods, experimental design, expected results and significance of your dissertation. The content of introduction should not be similar to the abstract.

2.2 正文 Main body

正文是学位论文的核心部分，必须客观真实，准确完备，合乎逻辑，层次分明，简练可读。正文按章、节、小节的次序编排，一般由标题、文字叙述、图、表和公式等五个部分构成。写作形式可因科研项目的性质不同而变化，一般可包括理论分析、计算方法、试验装置和测试方法，经过整理加工的试验结果分析和讨论，与理论计算结果的比较以及本研究方法与已有研究方法的比较等。

The text is the core part of dissertation. It must be objective, real, accurate, complete, logical, concise and readable. The sequence of the chapters and sections of the text is generally composed of five parts: title, main contents, diagrams, tables and formulas. The form of writing can vary according to the nature of the scientific research project. It can generally include theoretical analysis, calculation method, analysis and discussion of the experimental results, the comparison between the theoretical calculation results and the existing research method .

章、节写法举例：An example of a chapter and section

章： 8 线性系统的容错约束方差控制设计 Chapter : **8** Variance control design

节： 8.1 问题的描述 Section : **8.1** Description of the problem

2.2.1 图表 Figures and Tables

(1) 图 Figures

图应有图号、图题及必要的说明，图中标注一律用英文，图文说明用中文。图应具有“自明性”，即只看图、图题而不阅读正文，就可以理解图意。切忌与表重复。图位于文中表述之后。The figure should have a labeled number and a necessary explanation. Each figure should be self-explanatory, that is, you can understand the meaning of a figure only by looking at the pictures and drawing without reading the text.

图号由“图”和阿拉伯数字组成，阿拉伯数字由前后两部分组成，中间用“.”号分开，前部分数字表示图所在章的序号，后部分数字表示图在该章的序号。例如：“图 4.3”，它表示第四章第三个图。

The labeled number is composed of two parts, numbers on both sides separated by the ".", the first number is the number of the chapter , and the latter number indicates the number of figure in the chapter. For example, "graph 4.3", it represents fourth chapter and third diagram.

图题采用中英文对照,中文用 5 号楷体,英文用 5 号字。图题置于图号之后,图号及图题置于图下方居中位置。

The content of the figure must be labeled with font "TIMES NEW ROMAN" size 11 and must be centered

引用图应在图题右上角标出文献来源。

References must be marked at the upper right corner of the text

曲线图的纵横坐标必须标注“量、标准规定符号、单位”,此三者只有在不必要标明(如无量纲等)的情况下方可省略。坐标上标注的量的符号和缩略词必须与正文中一致。

The longitudinal and transverse coordinates of the graph must be marked .The symbols and abbreviations specified in the coordinates must be consistent with the text.

照片图要求主题和主要显示部分的轮廓鲜明,便于制版。如用放大缩小的复制品,必须清晰,反差适中。照片上要有表示目的物尺寸的标度。

Graphical abstract and figures must be clear. If any enlarged and replicated copy is used, it must have a clear contrast.

绘图必须工整、清楚、规范,其中机械零件图按机械制图规格要求,示意图应能清楚反映图示内容。Figures must be neat, clear, standardized, and the figures of mechanical parts should clearly reflect the contents of the figures according to the specifications of mechanical drawing.

(2) 表 Tables

表应有表号、表题或必要的说明,表也应有“自明性”。表的编排尽可能按内容(或测试项目)由左至右横排、数据依序竖排的格式安排,表的各栏应标明量纲、单位或标准规定的符号,只有在无必要的情况下方可省略。表内不宜用“同上”、“同左”、“..”或类似的词及符号,表内空白表示“无此项”或“未测”。

The table should have table numbers, table description and should be self explanatory. The arrangement of the table is arranged according to the content (or test item) from the left to right horizontal rows and the data is arranged in a sequence. The columns of the table should be marked with the symbols of the dimension, unit or standard, which can be omitted only under necessary circumstances. It is not appropriate to use the words "ibid", "left", "d" or similar words and symbols in the table. The blank in the table must be labeled "no" or "unmeasured".

表号的编写方法与图号相同,例如“表 2.6”,它表示第二章第六个表。

The table number is written in the same way as the figure, for example, "table 2.6", which represents second chapter and sixth table.

表题置于表号之后,表号及表题置于表上方居中位置。

Labeled content of the table must be centered

如某个表需要转页接排，在随后的各页上要重复表号，表号后跟表题(可省略)或跟“(续)”，如表 1.2(续)。续表均要重复表的编排。

If a table needs to be continued to a page, the table number should be repeated on the subsequent pages, followed by table numbers (omitted) or "(Continued)", as shown in Table 1.2 (Continued). The repeating table should be arranged.

图、表若需注释，用“（注：……）”（五号楷体）表示，放在相应图或表格下方。

If you need to annotate graphs and tables, use "(Note:...)" (Times new roman size 11) to indicate that it is placed below .

2.2.2 公式 Formulas

公式书写应在文中另起一行，较长的公式尽可能在等号处回行，或者在“+”、“-”等符号处回行。公式中分数线的横线长短要分清，主要的横线应与等号取平。公式后应注明序号，该序号按章顺序编排，用括弧括起来写在右边行末，其间不加虚线。不得使用“*”等其它符号标记公式序号。

The formula should be written in another line, the longer formula should be returned at the same sign, or at the sign of "+" and "-". The horizontal line length of the fractional line should be distinguished from the formula, and the main horizontal line should be leveled with the equal sign. The formula should be marked with an ordinal number. The serial number is arranged in the order of the chapter. It is enclosed in brackets and written at the end of the line on the right. There is no dashed line. No other symbols such as "*" should be used to mark the ordinal number of the formula.

例如：Example

$$I = \frac{V}{R} \quad (2.3)$$

引用此公式时用“式 use the word “formula “when referring the formula in the text (2.3) ”

2.3 结论 Conclusion

结论是学位论文最终的、总体的概括性论述，应该精练、准确、完整。着重阐述作者研究的创造性成果及其在本研究领域中的意义，还可进一步提出需要讨论的问题和建议。

The conclusion must be the final and general outline of dissertations . It should be concise, accurate and complete. It must explain the creative achievements of the author and significance of research in this field. Also further questions and suggestions must be discussed in this section.

2.4 参考文献 Reference

学位论文的撰写应本着严谨求实的科学态度，凡有引用他人成果之处，均应按论文中所引用的顺序列于论文结论后，不得放在各章之后。在论文正文中引用了参考文献的部位，须用上标标注 [参考文献序号]。

The dissertation should be based on a rigorous and realistic scientific evidence. The references of others must be marked in order in the content of dissertation.

引用文献的作者不超过 3 位时须全部列出，超过时列前 3 位，后加“等”字或“et al.”。参考文献的著录内容应齐全，应符合《文后参考文献著录规则》（GB/T7714-2005）。几种主要参考文献著录表的格式为：

For in-text citations, where the authors are more than three, the 1st three authors can be cited plus the word "et" or "al.". Where the authors are less than four they should all be listed. The cataloguing of references should be complete, and should be in line with the "bibliographic reference rules" (GB/T7714-2005).

Several main reference cataloguing forms are as follows:

连续出版物:[序号]作者.文题.刊名,年,卷号(期号):起~止页码.

Serial publications :[serial number] author. Question title. Year, volume number (period number): from page to page.

专 译 著:[序号]作者.书名(译者).出版地:出版者,出版年:起~止页码.

Translations:[serial number] author. Title: Translator: publisher, publication year: stop page number.

论 文 集:[序号]作者.文题.编者,文集名,出版地:出版者,出版年:起~止页码.

The Anthology: [serial number] author. Topic. Editor, anthology, publication: publisher, publication year: stop page number.

学位论文:[序号]姓名.文题,[××学位论文].授予单位所在地:授予单位,授予年.

Dissertations: [serial number] name. Article [* * dissertation]. Granting the location of the unit: granting the unit to grant the year.

专利:[序号]申请者.专利名,国名,专利文献种类,专利号,出版日期.

Patent: [serial number] applicant. Patent name, country name, patent literature type, patent number, date of publication

技术标准:[序号]发布单位,技术标准代号,技术标准名称,出版地:出版者,出版日期.

Technical standard: [serial number] issuing unit, technical standard code, technical standard name, publication place: publisher, publication date.

2.5 致谢 Acknowledgments

可在正文后对下列方面致谢：资助过学位论文工作的组织或个人；指导、协助完成学位论文工作的组织或个人；给予转载和引用权的资料、图片、文献、研究思想和设想的所有者等。致谢应实事求是。

The acknowledgment should comprise of organizations or individuals who have funded the work of a degree paper; or who guided and assisted the work of the dissertations; information, pictures, documents, ideas for the reference are given.

2.6 在学期间发表的学术论文及其他科研成果

List of Academic papers and other research achievements published during the study.

学术论文应为已正式发表和已有正式录用函的论文，其他科研成果主要包括科研获奖、申请专利、出版专著及在学期间参加的科研项目等，应分类后按时间顺序列出。

Only published academic papers must be included in the content . Other research achievements include scientific research award, patent application, publication monographs and scientific research projects.

3.学位论文的附录部分

An appendix to a dissertation

附录部分作为学位论文主体的补充项目，并不是必须的。主要包括：

Appendix is not a supplementary part as the main body of dissertation. It mainly includes:

- (1) 正文内过分冗长的公式推导；The lengthy derivation of formula in the text
- (2) 为他人阅读方便所需辅助性数学工具或重复性的图、表；Supplementary mathematical tools or repetitive charts and tables for others to read conveniently.
- (3) 由于过分冗长而不宜在正文中出现的计算机程序清单。A list of computer programs that are too long to be presented in the text.

附录的序号编排按附录 A，附录 B...编排，附录（例如附录 B）内的顺序可按 B.1,B.1.1,B.1.1.1 的规律编排，其内图表按：图 B1，图 B2，表 B1，表 B2 的规律编排。

The sequence number of the appendix must be arranged in Appendix A, Appendix B.

The arrangement, the order in the appendix (for example appendix B) can be arranged according to the rules of B.1, B.1.1, and B.1.1.1, and the charts and figures in main body are arranged according to the regular arrangement of figure B1, figure B2, table B1, and table B2.

附录可以单独装订，单独编排页码，封面上需注明论文正本的名称、作者等内容。如果附录与论文正本装在一起，则与正文连续编排页码。

The appendix can be separately bound, and the page number is separately arranged. The title, author and other contents of the original are required to be specified on the cover. If the appendix is included with the original content of the paper, the page number must be continuously arranged with the text.

三、学位论文的编辑格式及打印、装订要求

The font, printing and binding requirements of Dissertations

1.学位论文的字号字体 The font of a dissertation

一级标题用三号粗黑体，二级标题用四号粗黑体，三级标题用小四号粗黑体，正文用小四号宋体，英文用“Times New Roman”字体。

1. **Size:** Title: Size 16 三号& Bold ,
2. Chapter headlines : Size 14 四号,
3. and third level headlines: Size 12 小四号,
4. the content of the thesis:Size 12 小四号.
5. **Font:**Times New Roman

2.学位论文的页码编排 Layout of Dissertations

学位论文依次按照中文题名页、英文题名页、论文独创性声明、论文版权使用授权书、中文摘要、英文摘要、目录、图表清单（必要时）、注释表（必要时）、引言（或绪论）、正文、结论、参考文献、致谢、在学期间发表的学术论文及其他科研成果、附录（必要时）的顺序编排。中文摘要页至注释表页用大写罗马数字连续编排页码；引言（或绪论）页至附录页用阿拉伯数字连续编排页码。页码位于页脚外侧。

The dissertations must consist of the Chinese title page, the English title page, the original statement of the paper, declaration of the copyright use, the Chinese abstract, the English abstract, the list of catalogues, the list of charts (if necessary), the annotated table (if necessary), the introduction , the text, the conclusions, the reference literature, the acknowledgement, and the publications during the study. The academic papers and other scientific research achievements and appendixes must be sequenced (when necessary). The Chinese abstract page to the annotated table page is continuously numbered with uppercase Roman numerals; the introduction (or introduction) page to the appendix page is continuously numbered with Arabia numerals. The page number must be marked at the right lower corner of the page.

学位论文的页眉从中文摘要开始，采用五号宋体字居中书写，奇数页写“江苏大学博（或硕）士学位论文”，偶数页写学位论文的题目。

The page header of the paper begins with the Chinese abstract, using size 10.5 五号. The page header of Odd pages can be marked "Jiangsu University (master or PHD) degree thesis", and also can include the divisions of the thesis .

3.学位论文的排版打印与装订 Printing and binding requirements

学位论文以 A4（210×297mm）纸页面排版，双面打印。每一页的上方（天头）和左侧应分别留边 25mm 以上，下方（地脚）和右侧（切口）应分别留边 20mm 以上，用学校统一印制的学位论文封面装订成册。

The dissertation must be printed on A4 (210 * 297mm) paper page layout .Thesis must be printed on both sides of the paper. 25mm must be left at the top and left side of the page, 20mm must be left at the bottom and right side of the page with the university's logo printed on the cover of the book.

本要求由研究生院负责解释

**THE ABOVE ARE THE FORMAT REQUIREMENTS OF
DISSERTATION ISSUED BY GRADUATE SCHOOL OF JIANGSU
UNIVERSITY**

附件:

独 创 性 声 明

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